

**STATE OF NORTH DAKOTA
NORTH DAKOTA DEPARTMENT OF HUMAN SERVICES
NORTH DAKOTA STATE HOSPITAL
2605 CIRCLE DRIVE
JAMESTOWN, ND 58401
701-253-3954**

REQUEST FOR SERVICES SOLICITATION AMENDMENT

May 21, 2008

RFS SOLICITATION NUMBER: 312-2007-18
RFS SOLICITATION TITLE: Clinical Assistance Resources Evaluation (CARES) Team Western North Dakota
AMENDMENT NUMBER: 1

Section 5.03 of the solicitation established a deadline for written questions. The responses to these questions are provided as addenda to the solicitation. When necessary, the solicitation has been amended.

1. **Question:** Can you tell us what reimbursement would look like?
Response: Reimbursement would be monthly after presentation by Provider of the monthly request for reimbursement using SFN 1763. Costs must comply with Federal OMB Circular A- 122 Cost Principles for Non-Profit Organizations.
Amendment: Section of the RFS is amended to delete the following sentence under Section 1 – General Information – “A Medicaid provider agreement specifically for the CARES team will be executed between the successful proposer and Department” and replaced with “A Department grant agreement specifically for the CARES team will be executed between the successful proposer and Department.”
Amendment: Delete section 5.04 Provider Agreement Conditions.
2. **Question:** Are there provisions for start up costs?
Response: Start up costs will be considered and must be separately identified in the proposal. It is anticipated that current facilities or possible capacity will be utilized thus limiting the need for start up costs.
No amendment necessary.
3. **Question:** There are many unknowns in any new program. Will there be processes in place that recognizes the need for flexibility or possible modifications to the program?
Response: Possible modifications to the program will need to be addressed through continuous communication between the Department and successful proposer. If modifications are agreed upon, the grant agreement will be formally modified.
No amendment necessary.
4. **Question:** Will reimbursement be the same regardless of the occupancy of the residential unit?
Response: The proposer should include and separately identify in their proposal any operational costs of beds that will be held for crisis intervention whether filled or not. If the beds will be secured under a separate contract by the proposer instead of beds within their current operation, these costs are to be included and separately identified.
No amendment necessary.

5. **Question:** Will there be any other funding sources other than the Department? ie. recipient liability, billing to referring agencies, etc.

Response: Since this will be a contractual agreement between the Department and the successful proposer there will not be any recipient liability, billings to referring agencies, etc.

No amendment necessary.

6. **Question:** Section 3.03 discusses the need to establish criteria for admission and discharge. Section 2.03 states that residential crisis intervention stays are not to exceed 30 days. Will there be exceptions to this requirement?

Response: The general accepted norm is that stays should not exceed 30 days. But, exceptions can be discussed with the statewide coordinator of CARES services (Head of Psychology at the Developmental Center) and this will be considered if best for the client.

No amendment necessary.

Any questions regarding this amendment must be submitted in writing to the undersigned Superintendent of DHS Institutions.

Alex C. Schweitzer
Superintendent of DHS Institutions
North Dakota Department of Human Services
2605 Circle Drive
Jamestown, ND 58401
Phone: 701-253-3964
Fax: 701-253-3999
E-mail: aschweit@nd.gov